

CALL TO ORDER

Mayor Paul Helenberg called the February 10, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineers Tom Gower, Carol Ruiz & Kyle Busby, and Clerk-Treasurer Carrie Cuttonaro.

AGENDA APPROVAL

Councilmember Queen made a motion, seconded by Lee to approve the agenda as presented. Motion carried by roll call vote, unanimous 'Aye'.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

Police Chief Scott Neves

-Awards Social was well attended. Thanked Councilmember Lee for attending.

Public Works Director Dave Vorse

-attended Army Corps of Engineers briefing regarding the level of flood protection in the Cowlitz River. The results of the study that was done (funded by City of Castle Rock, Consolidated Diking Improvement District #1, Drainage Improvement District #1, Consolidated Diking Improvement District #3 and Lexington Flood Control Zone District) indicates we are at a 176-year level protection and our authorized level is 118. The Corps is stating that we are above the level of protection. There is no good explanation for the growth of the sandbars. This information is new and is not fully analyzed. Further information will be forthcoming.

Librarian Vicki Selander

-winter reading program "Fire it Up" is going well with a lot of participation.

Council and Ad Hoc Committees

CRCDA Representative Nancy Chennault (via Mayor Helenberg)

-Blooms Team is busy with dirt, plants and baskets

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the minutes of the January 27, 2020 Regular Council Meeting.
2. Approve the January 2020 invoices as described in the Fund Transaction Summary Report, in the amount of \$563,150.67.

Councilmember Lee reviewed the invoices prior to the meeting. No discrepancies were noted.

Councilmember Kessler made a motion, seconded by Queen to approve the Consent Agenda.

Motion carried by roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Public Works Director Dave Vorse stated the improved contract speaks to logistics, cleans up problematic items and also provides an increase in the franchise fee from 3% to 5%. Tim Goodman, Senior Director, Government & Regulatory Affairs for Comcast stated the updated contract was based largely on the Kelso agreement that was completed approximately four years ago. The

increased revenue should be in effect for 1st quarter 2020. Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2020-02, an ordinance granting a franchise to Comcast of Florida/Michigan/New Mexico/Pennsylvania/ Washington, LLC and fixing the terms and conditions, on first reading. Motion carried by roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Police Chief Scott Neves stated this project started with the \$5,500 AWC Loss Control Grant to install security cameras at City Hall. We found that the amount of the grant was not enough. IT recommended a separate server to operate the system. This would be the backbone to the system, allowing for expansion to add more cameras. Additional funds would be provided by Local Criminal Justice (\$5,769.80), General Non-Department (\$2492.64), Streets (\$415.44), DOT Spoils Site (\$415.44), Regional Water (\$830.88) and Regional Sewer (\$830.88).

Councilmember Lee made a motion, seconded by Rose to approve the purchase and installation of a video surveillance system. Motion carried by roll call vote, unanimous 'Aye'.

2. City Engineer Tom Gower stated that this was a paperwork item for an agreement that was already approved April 22nd, 2019.

Councilmember Kessler made a motion, seconded by Queen to approve Gibbs & Olson, Inc. Amendment No. 1 in the amount of \$20,000, modifying the original consultant agreement for engineering services executed May 14th, 2018 from \$121,250 to \$141,250 for the purpose of including additional work to modify the Dougherty Drive Reconstruction project's contract documents to meet FHWA funding requirements, per an agreement dated April 22nd, 2019.

3. City Engineer Tom Gower stated this amendment is for the engineering services for the construction phase and is fully funded by the funding package in place for this project.

Councilmember Kessler made a motion, seconded by Lee to approve Gibbs & Olson, Inc. Amendment No. 2 in the amount of \$181,250, modifying the original consultant agreement for engineering services executed May 14th, 2018 from 141,250 to \$322,500 for the purpose of including construction management in the amount of \$121,250 funded by TIB, and \$60,000 funded by FHWA for the Dougherty Drive Reconstruction Project. Motion carried by roll call vote, unanimous 'Aye'.

4. Public Works Director Dave Vorse stated our current vac truck's auxiliary engine blew up last year and the cost to repair it is \$22,000. We bought this from the City of Kelso approximately 15 years ago and it has served us well. We do not use it every day, but it has become one of the most important pieces of equipment we have. The vac truck we are looking at, also from City of Kelso, is a 2002 Vactor, has 47,000 miles and 7,400 hours on the auxiliary engine. Comparable items on the market are selling for more than \$90,000 and new ones are selling for more than \$500,000. We currently have more than \$46,000 in the vehicle replacement fund and the remaining would come from the Sewer and Regional Sewer funds. We will request to surplus the current vac truck once we take ownership of the new one.

Councilmember Queen made a motion, seconded by Lee to approve the purchase of the 2002 Vactor from the City of Kelso, not to exceed \$50,000 plus tax.

5. Councilmembers reviewed the bid results. City Engineer Carol Ruiz stated the bid opening for the Dougherty Dr Improvements Project was held January 28th at 10:00 AM. 11 bids were received. Tapani Inc. out of Battle Ground, WA was the lowest responsive bidder and WSDOT recommends award of the project to Tapani Inc. in the amount of \$1,039,838.80. Engineer's Estimate was \$1,310,109. Seven bids were lower than the Engineer's Estimate.

Councilmember Kessler made a motion, seconded by Rose to award the bid to Tapani Inc., in the amount of \$1,039,838.80 for the Dougherty Dr Improvements Project. Motion carried by roll call vote, unanimous 'Aye'.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:52 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg